



**Catlett – Calverton Sewer Project  
Project Management Team  
Golden Rule Builders, 3409 Catlett Road  
March 4, 2015  
Meeting Notes**

I. Welcome & Introductions – Sue Rowland asked everyone to introduce themselves (sign-in sheet is attached).

II. Update on Project Development - Gary Schwartz, Fauquier Construction Manager, reviewed the status of the Comprehensive and Operation Agreements with the PMT, highlighting that the ad for the public hearing has run, and that the public comment period would end on March 26<sup>th</sup>. Plans are that the Board would hear details on the CA at its April 9<sup>th</sup> meeting, with authority provided to sign the document at its May 14<sup>th</sup> meeting.

Gary continued with the Environmental Review. This document is required by the funding agency (DEQ) and is being written by Hurt & Proffitt for the county. The document is complete, was advertised and is available for review today. The Public notice period runs between March 4 and April 9<sup>th</sup>, at which time a public hearing will be held. The Board does not approve this document, but receives comments. It is simultaneously forwarded to DEQ for their review and comment.

The Sewer Use Ordinance is the next document reviewed by Gary. The SUO will be added to the county's existing Sewer Ordinance, and will include information on the rates specific for this project. One-on-one meetings are to be held with Board members to review the ordinance, with a work session planned for April 9<sup>th</sup>. A public hearing would be held at the May 14<sup>th</sup> meeting, with possible adoption at that meeting. It is planned to coincide with the Board's approval of the CA.



Gary was asked to provide an update on dispersal sites. Fourteen potential sites are identified as either primary or secondary sites. Not all owners have been contacted. He reminded the PMT that the conceptual plan submitted by NWC came in with 2 options of locations for the fields, and he reviewed the history of the directive given to NWC to not cross railroad lines, in an effort to move the conceptual plan development along. Last week, he opened discussions with Norfolk Southern directly, and found that their rules and fees would not be cost prohibitive. Gary continues to work with NWC on locating what sites are needed either with or without railroad crossing.

Responding to questions, Gary explained construction techniques used in these type of systems to install piping using directional drilling. He noted that he is working with NWC on locating sites and on gaining access to VDOT right of way where lines would be installed.

Walter Gills of DEQ asked about how the environmental review is addressing the dispersal sites. Gary responded that the six primary sites are addressed, with a caveat added that there may be revisions to the review should different sites be used.

In response to a question, Gary and Sue reviewed the rationale for the decision to avoid railroad crossings earlier in the process.

III. Community Engagement on User Agreements – Sue provided an update to the status of the income surveys and User Agreement collection. She noted that collection continues to be slower than needed. She announced that a mailing would be made to every owner of a structure in the service districts, and that the field team (Martina James and Chris Nalley) is continuing their work in meeting with residents face-to-face. Sue also noted a shift in strategy for Martina and Chris to no longer focus exclusively on the collecting the randomly selected 50 residents (income needed to assure the zero interest rate on the loan is available to the county), but are also moving to other users and non-



residential users. Martina reviewed her experiences when working in the communities.

IV. Next PMT Meetings – Sue asked the PMT to consider meetings more often than once each month in light of the activities underway now moving toward Board approval. The following schedule was proposed and accepted:

- March 25
- April 8
- April 29
- May 13
- May 27
- June 1
- July 1
- August 5
- September 2
- October 7
- November 4
- December 2